



FBI MOBILE CITIZENS ACADEMY GUIDELINES FOR NOMINATIONS

The FBI Citizens Academy is a stimulating six- to eight-week program that gives business, religious, civic, and community leaders an inside look at the FBI. During the academy, students gain insight into the structure and operation of FBI field offices and resident agencies and learn the services the FBI provides to local and state law enforcement agencies. It is the goal of the FBI Citizens Academy to foster a greater understanding of the role of federal law enforcement in the community through frank discussion and education.

The next FBI Mobile Citizens Academy class will be held in Mobile, Alabama in September 2024.

Nominations for the 2024 class may be submitted by past and/or present FBI employees, Citizens Academy graduates, or any individual wishing to nominate themselves. Individuals nominated must be in good standing in the community.

Candidates must meet the following criteria:

- Be a recognized business, religious, or community leader
- Live and/or work within the division's jurisdiction
- Be at least 21 years old
- Consent to a limited background investigation, to include fingerprint checks
- Agree to attend all sessions with no more than one excused absence

To nominate a candidate or self-nominate, please complete the attached **nomination form** and provide a **narrative** stating the reasons for nomination. If you plan to nominate more than one candidate, please provide one form per nominee. Please note: The selection process is competitive, and not all nominees will be selected.

Selections of the final candidates for the 2024 class are to be determined by the field office.

The deadline for nomination form submissions is Friday, August 9, 2024

To submit your completed form:

- Scan/email to: snjessee@fbi.gov
- Send hard copy to:

200 N. Royal Street

Mobile, AL 36602 Attn: Stacey Jessee

I am nominating the following individual as a potential candidate for participation in the FBI Citizens Academy program.

- I am nominating myself (fill in Parts A and C only)
- I am nominating someone other than myself (fill in Parts A, B, and C)

Part A: Nominee Information (Candidate)

Enter the information of the individual you are nominating. If you're nominating yourself, please complete this section with your personal information.

Name: _____			
First	Middle	Last	
Mailing Address: _____			
Street	City	State	ZIP
Home Phone _____		Work Phone _____	
Cell Phone _____		Email Address _____	
Place of Employment _____			
Position Title _____			
Community and Professional Affiliations _____			
FOR SELF-NOMINEES ONLY: Ethnicity and Race Identification (Optional)			
The information collected in this section will be used only to focus outreach efforts to improve the diversity of the Citizens Academy program. Providing this information is voluntary, and failure to do so will have no effect on the determination of whether you meet the criteria for the FBI Citizens Academy program.			

Part C: Narrative (Mandatory)

Please provide a statement, not to exceed two paragraphs, describing the reasons you believe the nominee is a good candidate for the FBI Citizens Academy program. Include involvements and/or memberships in any civic, religious, business, and/or community organizations highlighting the individual's contributions to the community.

Candidate submissions will be reviewed and selected by identified FBI field office personnel.