

FBI MOBILE CITIZENS ACADEMY GUIDELINES FOR NOMINATIONS

The FBI Citizens Academy is a stimulating six- to eight-week program that gives business, religious, civic, and community leaders an inside look at the FBI. During the academy, students gain insight into the structure and operation of FBI field offices and resident agencies and learn the services the FBI provides to local and state law enforcement agencies. It is the goal of the FBI Citizens Academy to foster a greater understanding of the role of federal law enforcement in the community through frank discussion and education.

The next FBI Mobile Citizens Academy class will be held in Mobile, Alabama in September 2024.

Nominations for the 2024 class may be submitted by past and/or present FBI employees, Citizens Academy graduates, or any individual wishing to nominate themselves. Individuals nominated must be in good standing in the community.

Candidates must meet the following criteria:

- Be a recognized business, religious, or community leader
- Live and/or work within the division's jurisdiction
- Be at least 21 years old
- Consent to a limited background investigation, to include fingerprint checks
- Agree to attend all sessions with no more than one excused absence

To nominate a candidate or self-nominate, please complete the attached **nomination form** and provide a **narrative** stating the reasons for nomination. If you plan to nominate more than one candidate, please provide one form per nominee. Please note: The selection process is competitive, and not all nominees will be selected.

Selections of the final candidates for the 2024 class are to be determined by the field office.

The deadline for nomination form submissions is Friday, August 9, 2024

To submit your completed form:

- Scan/email to: snjessee@fbi.gov
- Send hard copy to:

200 N. Royal Street

Mobile, AL 36602 Attn: Stacey Jessee

FBI MOBILE CITIZENS ACADEMY NOMINATION FORM 2024

| I am nominating the following individual as a poten Citizens Academy program. | tial candidate for parti | icipation in the FBI | |
|---|---|---------------------------------|----------------------------|
| ☐ I am nominating myself (fill in Parts A and C on ☐ I am nominating someone other than myself (fill | - · | | |
| Part A: Nominee Information (Candidate) | | | |
| Enter the information of the individual you are nom with your personal information. | inating. If you're nom | inating yourself, pl | ease complete this section |
| Name: | | | |
| First Middle Mailing Address: | | Last | |
| Street | City | State | ZIP |
| Home Phone | Work l | Phone | |
| Cell Phone | Email Add | lress | |
| Place of Employment | | | |
| Position Title | | | |
| Community and Professional Affiliations | | | |
| FOR SELF-NOMINEES ONLY: Ethnicity and Racine The information collected in this section will be used of Academy program. Providing this information is volunt you meet the criteria for the FBI Citizens Academy pro | e Identification (Option nly to focus outreach eff tary, and failure to do so | nal) forts to improve the di | iversity of the Citizens |
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Specific Instructions: These questions are designed to identify your ethnicity and race. Regardless of your answer to question 1, please also answer question 2.

1. Are You Hispanic or Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)

Yes No

2. Select the racial category or categories with which you most closely identify. Check all that apply.

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent (e.g., Cambodia, China, India, Japan, Korea, Malaysia, the Philippine Islands, Thailand, and Vietnam).

Black or African-American: A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Part B: Nominator Information

Leave this section blank if you are nominating yourself.

| Name: | | | |
|--|----------------------------|--------------------------|---|
| First | Middle | Last | it |
| Mailing Address: | | | |
| Street | City | State | ZIP |
| Home Phone | | Work Phone | |
| Cell Phone | | Email Address | |
| Nominator Relationship to | FBI/Citizens Academy | y | |
| I am a(n): | | | |
| FBI employee □ | Citizens Ac | ademy graduate \square | Not applicable \square |
| If you are nominating someon the nominee: | ne, please describe the na | nture (professional/pers | sonal) and duration of your relationship with |
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| Please provide a statement, not to exceed two paragraphs, describing the reasons you believe the nominee is a good candidate for the FBI Citizens Academy program. Include involvements and/or memberships in any civic, religious, business, and/or community organizations highlighting the individual's contributions to the community. | | | | | | | d is, |
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